

Chapter XXV

Lab Packs

A. GENERAL.

Lab Packs for Small Quantity Chemical Items. Special lab pack procedures have been developed to facilitate the turn-in of small quantities of chemicals (items less than one gallon or seven pounds in weight) to DRMOs. This procedure will enable the generating activity to prepare just one DD Form 1348-1/1A, Disposal Turn-In Document for the chemicals, including those non-controlled, condemned, hazardous items in FSC 6505. This will significantly reduce the documentation and transportation efforts for both the generating activity and the DRMO. Generating activities will not lab pack for turn-in. Lab packing will be performed by DRMS commercial contractors.

B. LAB PACKING BY COMMERCIAL CONTRACTOR.

1. The generating activity will coordinate their request for lab pack services with the DRMO so that the DRMO can determine whether or not the items are appropriate for lab packing. The generating activity will provide a list of the property to be turned in as a part of the pre-coordination process. The list, which will include the chemical name, weight and volume of each item, may be provided on a blank sheet of paper.

2. The actual lab packing will be performed by a DRMS commercial contractor. This will be accomplished with the duties and responsibilities of the contractor specified in the contract language (packaging, labeling, manifesting, etc.). The contractor will perform the lab packing of chemicals with DRMO taking accountability prior to contractor removal on a wash post basis. A DoD representative will monitor these procedures. A list of chemicals will be made up and attached to the DD Form 1348-1/1A as each lab pack is filled.

3. The generating activity will prepare a DD Form 1348-1/1A for each lab pack and attach the list

of the chemicals to it. In filling out the DD Form 1348-1/1A, the generating activity will use a Local Stock Number (LSN), which will consist of the Federal Supply Classification (FSC), National Codification Bureau Code (NCB), and the hazard class. The DRMO and the generating activity will assure that the hazard class matches a Contract Line Item Number (CLIN), e.g., 6810.00 ACIDORG (acid organic). The chemical name will be "lab pack"; unit of issue will be "DR" drum and the quantity "1" (one).